

# YELLOWNIFE MINOR HOCKEY ASSOCIATION

## EXECUTIVE COMMITTEE

### MEETING MINUTES

When: 09 August, 2007 @ 7:00 pm

Where: PSAV Boardroom, Multiplex

In Attendance: Kevin McCormick, Laramie McKerrall, Alan Denroche, Nick Lawson, and Caroline Laude

Regrets: Colleen Zorn, Rod Tordoff, Kim Schofield and Larry O'Brien

#### 1.0 INTRODUCTIONS

#### 2.0 REVIEW OF AGENDA

#### 3.0 APPROVAL OF PAST MINUTES

**Motion:** To accept the minutes

**Moved:** Nick Lawson

**Seconded:** Caroline Laude

**All in favour**

#### 4.0 COMMITTEE OPERATING PROCEDURES

The Committee Operating Procedures were reviewed.

**Motion:** To adopt the committee operating procedures subject to editorial amendments.

**Moved:** Nick Lawson

**Seconded:** Alan Denroche

**All in favour**

#### 5.0 COMMITTEE TERMS OF REFERENCE

The Terms of Reference for the Discipline Committees were reviewed.

**Motion:** To adopt the Terms of Reference for the Discipline Committee.

**Moved:** Caroline Laude

**Seconded:** Alan Denroche

**All in favour**

#### 6.0 POSITION DESCRIPTIONS

The following position descriptions were reviewed.

##### 6.1 Assistant Governor, Female Programs

Position description was deferred for further discussion.

##### 6.2 Manager, Marketing and Promotions

**Motion:** To adopt the position description for Manager, Marketing and Promotions subject to editorial amendments.

**Moved:** Nick Lawson

**Seconded:** Alan Denroche

**All in favour**

## 7.0 DRAFT POLICIES

### 7.1 Code of Conduct

Draft code was deferred for further discussion.

### 7.2 Registration and Scheduling.

**Motion:** To use the City Registration and Scheduling program for the 2007/08 season.

**Moved:** Caroline Laude

**Seconded:** Alan Denroche

**All in favour**

### 7.3 Puck Shooting Machines

### 7.4 Goaltender Equipment

### 7.5 Team Uniforms

### 7.6 Fee Structure for 2007/08

**Motion:** To adopt the policies with respect to Puck Shooting Machine, Goaltender Equipment, Team Uniform, and Fee Structure for 2007/08.

**Moved:** Alan Denroche

**Seconded:** Caroline Laude

**All in favour**

## 8.0 REPLACEMENT UNIFORMS

The current inventory and condition of team uniforms was reviewed at the last meeting. Several uniforms were not returned to inventory at the end of last season. A number of sponsors have been approached with respect to the need to replace the identified team uniforms. It was decided that the Equipment managers would be requested to:

- 1) Contact the appropriate coaches and/or parents to recover the missing uniforms.
- 2) Contact the appropriate coaches and sponsors to recover sets of uniforms in their possession.
- 3) Order replacement socks as indicated in the attached.
- 4) Review the inventory of inactive uniforms and recommend whether they should be retained.

**Motion:** To order team socks as identified.

**Moved:** Nick Lawson

**Seconded:** Alan Denroche

**All in favour**

## 9.0 ARCTIC WINTER GAMES

A coordinating committee will oversee the selection of on ice coaches and off-ice officials for the regional trials.

October 6, 7 & 8 (Thanksgiving weekend) has been identified for the AWG Regional trial dates. Goal is to have 6 ice sessions per group.

AWG Regional trial format will be reviewed.

Executive Committee will seek uncommitted Association ice time for this event.

The fee structure will be determined on the basis of the final ice allocation.

Nick Lawson will supervise the evaluators for AWG Regional trials.

**Motion:** The supervisor of evaluators will ensure that the evaluators have standard evaluation forms.

**Moved:** Nick Lawson

**Seconded:** Alan Denroche

**All in favour**

#### 10.0 SEPTEMBER ICE

There is a very limited amount of ice available for Association programs starting on 17 September. The full Association ice allotment will become available starting 01 October.

#### 11.0 DEVELOPMENT PROGRAMS

A program overview with a brief description of program will be drafted.

#### 12.0 DEVELOPMENT TEAMS

A review of the development team policy and selection process will be completed.

#### 13.0 APPLICATIONS FOR GOVERNOR AND COACH POSITIONS

Some expression of interest has been received for the governor and coaching positions.

The Application process for Development Coaches was deferred for further consideration.

#### 14.0 OTHER ISSUES

Debbie Strom Skating Clinic: the appropriate dates and types of programs to be offered are still being explored

#### 15.0 NEXT MEETING

The next meeting is proposed for 23 August 2007 (location to be determined).

#### 16.0 ADJOURNMENT

Meeting was adjourned at 11:05pm

**Moved:** Caroline Laude

**Seconded:** Laramie McKerrall

**All in favour.**

Prepared by: Laramie McKerrall

Approved: August 23, 2007