

-YELLOWNIFE MINOR HOCKEY ASSOCIATION

EXECUTIVE COMMITTEE AND
STRATEGIC PLANNING WORKING GROUP

Joint Meeting

MINUTES

When: 12 July, 2007 @ 7:00 pm

Where: Room 230 St.Pat's

In Attendance: Kevin McCormick, Nick Lawson, Kim Schofield, Alan Denroche, and Laramie McKerrall

1.0 INTRODUCTIONS

2.0 DRAFT STRATEGIC PLAN

The draft plan was reviewed to ensure that:

- It is consistent with the summary information provided Rick Polutnik.
- It includes all of the key issues that should be addressed by the Association.
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The draft plan will be circulated to the full membership for review and input and then brought back to the Executive Committee for approval.

3.0 DRAFT WORK PLAN

The draft work plan will continue to reviewed and updated as program details are confirmed. .

4.0 COMMITTEE STRUCTURE

It was decided that the Executive Committee be supported by a number of standing committees that will bridge the gap between the strategic/policy role of the Executive Committee and the operational demands of the organization.

5.0 COMMITTEE WORKPLANS

A work plan will be completed for each Standing Committee. A draft work plan for the Administrative Committee was presented as a template. It was agreed that there needed to be continued work and refinement on proposed work plans.

6.0 POSITION DESCRIPTIONS

A draft position description for the Equipment Manager was circulated for consideration. The scope and format of the description was reviewed.

7.0 OTHER ISSUES

7.1 Book Keeping Services

McKay LLP has offered to donate bookkeeping services to the Association (estimated value of \$8,500.00). This donation in kind would be in lieu of annual team sponsorship fees and other possible considerations. . Kim Schofield to work out the details with Janet Toner of McKay LLP which will be subject to a signed agreement.

Motion: To accept the McKay LLP offer to perform bookkeeping service in lieu of donations subject to a signed agreement

Moved: Kim Schofield

Seconded: Alan Denroche

All in favor

7.2 Signing Authorities

Motion: Signing Authority to be changed to the follow people:

Kevin McCormick – President

Kim Schofield – Treasurer

Janet Toner – Bookkeeper

Moved: Alan Denroche

Seconded: Nick Lawson

All in favor

7.3 Governor – job description

A draft position description for the Governor was circulated for consideration. The scope and format of the description was reviewed.

7.4 Information Items

The status of the following issues was discussed.

Ice Allocation Guidelines

Letter of Agreement with the City regarding registration

Local Hockey Camp in August

7.5 Next meetings

The next meeting is scheduled for 24 July, 2007 (location to be determined). .

It is proposed that the next meetings be held on 07 August and 21 August.

8.0 ADJOURNMENT

Meeting was adjourned at 9:34 p.m.

Moved: Nick Lawson

Seconded: Laramie McKerrall

All in favour.

Prepared by: Laramie McKerrall
Approved: July 24, 2007