

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

EXECUTIVE COMMITTEE MEETING

Meeting Minutes

When: June 27th, 2011 @ 7:00 pm

Where: PSAV Room - Multiplex

1. INTRODUCTIONS

In Attendance: Doug Rankin, Laramie McKerrall, Brad Anstey, Kathy Yurris, Kevin McCormick, Don MacLellan, and Sandra Piro

Regrets: Meta Antolin, and Greg Hopf

2. REVIEW OF AGENDA

Motion: To approve agenda as presented

Moved: Kevin McCormick

Seconded: Don MacLellan

All in favour

3. CONFLICT OF INTEREST

No conflict of interest issues were declared

4. REVIEW OF PAST MINUTES

4.1 Executive Meeting of May 19, 2011

Motion: To approve May 19, 2011 minutes as presented

Moved: Don MacLellan

Seconded: Laramie McKerrall

All in favour

5. Email Minutes

5.1 None for this period

6. SPONSORSHIP AND FUNDRAISING

6.1 Thank You Ad

Recognition of quilt donation by May Rivers and Kathy Yurris for 2010/11 Annual Association Raffle should be included in newspaper ad

Action: Meta

6.2 Resignation

Meta Antolin has provided an email stating that she will not be able to attend Executive Meetings due to work schedule and resigning from the position of Director, Sponsorship and Fundraising.

6.3 New Director

Al Matesic has indicated that he would be interested in volunteering in the position.

Motion: To appoint Al Matesic to the position of Director, Sponsorship and Fundraising as outlined by Association bylaws.

Moved: Brad Anstey

Seconded: Kathy Yurris

All in favour

6.4 New Coordinator

Meta Antolin's name will be passed on to the new Director, Sponsorship and Fundraising as a possible committee member.

7. PRIORITY POLICES

7.1 Registration Policy Revised

Registration Policy has been reviewed and revised for the upcoming 2011/12 season.

Motion: To approve Registration Policy with minor amendments

Moved: Kathy Yurris

Seconded: Sandra Piro

All in favour

7.2 Coach Selection—League Program Policy Revised

Coach Selection Policy has been reviewed and revised for the upcoming 2011/12 season.

Motion: To approve Coach Selection Policy with minor amendments

Moved: Kevin McCormick

Seconded: Brad Antsey

All in favour

7.3 Coach Selection—Development Teams Policy Revised

Motion: To approve Coach Selection – Development Teams Policy with minor amendments

Moved: Don MacLellan

Seconded: Brad Antsey

All in favour

8. FINANCE

8.1 Update

Director, Finance Don MacLellan reported there is no updated information.

9. ADMINISTRATION

9.1 Advertising for coaches

Advertising for coaches will be done by newsletter – email broadcast, and newspaper once the Coach Selection Policies are finalized.

9.2 Registration start date

Registration start date will be August 3rd thru the City of Yellowknife Program registration system.

9.3 Advertising for registration

Advertising for registration will be done thru Newsletter – Email Broadcast, Radio and City Electronic Sign Boards.

Motion: Director, Administration make appropriate arrangements to ensure adequate advertising is done for registration and call for coaches.

Moved: Don MacLellan

Seconded: Kathy Yurris

All in favour

9.4 Information for program descriptions posted on the City website

Program descriptions have been reviewed and sent to the City for posting on their program registration website.

9.5 Contact Information to be posted on the website

Collection of contact information to be posted on the website is required.

9.6 Call for Governors

Call for Governors and other volunteer positions will be in the newsletter that will be sent to membership thru broadcast email.

10. SPECIAL EVENTS

10.1 Chevy Safe and Fun Days

This event is tentatively scheduled for September 17, 2011. Director, Administration will inquire in regards to sponsorship support in hosting this event. Director, Special Events should reviewing planning guide for this event.

10.2 Esso Fun Days

This event is tentatively scheduled for September 18, 2011. Director, Special Events should review planning guide and proceed accordingly.

11. LEAGUE PROGRAM

11.1 First League Meeting—July 5th

First League meeting will be in September. Director, League Programs to supply tentative dates to Director, Administration so meeting rooms can be booked accordingly.

11.2 Coach Selection

Coaching Application deadline August 20, 2011. Applications to be submitted to Director, Administration.

11.3 Start dates

Ice times will start September 12th for different divisions. These ice times will be used for player evaluations. Detailed information will be sent out as soon as it is available to registered members. The Association's official start date for season play is October 11th, 2011.

12. DEVELOPMENT TEAMS

12.1 Coach Selection

Coaching Application deadline August 20, 2011. Applications to be submitted to Director, Administration.

12.2 Start Dates

Ice times will start September 12th for different divisions. These ice times will be used for player evaluations. Detailed information will be sent out as soon as it is available to registered members. The Association's official start date for season play is October 11th, 2011.

13. DEVELOPMENT PROGRAMS

13.1 Update General

Director, Development Programs not in attendance – no update/information provide for meeting

14. BANTAM DEVELOPMENT TEAM 2009/10

Information is still pending from inquiry made with a Registered Psychologist as to what courses are available.

15. POLICIES

15.1 Policy Statements

- Photographs of Players and Teams
- Reservation of City Facilities
- Players Movement Policy
- Planning Guide – tournaments
- Disbursement of Surplus Operating Funds
- Position Descriptions

These statements have been approved; however, these and perhaps other policy statements are not on the website.

15.2 New Policies for Consideration and Policy Revisions External Communications (to include use of logos).

It was agreed that a statement should be prepared but a limited amount of work has been done to date due to other program demands. We recently had a call from the media looking for details on an existing complaint. How much of these issues should be disclosed?

Others:

Initiation Seasonal Plan: and possibly include skating abilities

Novice Seasonal Plan

Action: Kathy

Disciplinary Issues: see HNWT Committee recommendations

President, Doug Rankin will distribute information to new Executive Committee Members.

Affiliated Players:

Action: All

Development Player Selection: Eligible Players (revisions)

Development Player Selection: Player Distribution (revisions).

Action: Kevin/All

Special Events (revisions)

Junior and Senior Tournaments Application (revisions)

Action: Doug

Statement on allowing kids to play
-Communications (memo of)

Action: Kevin

The Executive Committee members agree that the Disbursement of Surplus Operating Funds Policy needs to be further reviewed. Disbursement of contributed surplus per player for the 2011/12 has been used to reduce player registration fees as voted on by membership in attendance of June 22, 2011 AGM.

The Executive Committee Members agreed the need for a Finance Policy. Director, Finance Don MacLellan to prepare a draft policy for consideration

16. OTHER BUSINESS

17. NEXT MEETING

Executive Committee Members to email dates available for July and August to President, Doug Rankin. Next Meeting will be scheduled accordingly. Director, Administration will email confirmed dates for July and August.

18. ADJOURNMENT

Meeting was adjourned at 10:20 pm

Moved: Kevin McCormick

Seconded: Don MacLellan

All in favour

Prepared by: Laramie McKerrall
Approved: July 21, 2011