

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

EXECUTIVE COMMITTEE MEETING

Meeting Minutes

When: March 17, 2011 @ 7:00 pm

Where: PSAV Room - Multiplex

1. INTRODUCTIONS

In Attendance: Doug Rankin, Kevin McCormick, , Don MacLellan, and Laramie McKerrall

Regrets: Sandra Piro, Meta Antolin, Colleen Zorn, Greg Hopf and Shawn Young

2. REVIEW OF AGENDA

Agenda was not approved as there was no quorum.

3. CONFLICT OF INTEREST

4. REVIEW OF PAST MINUTES

4.1 Executive Meeting of February 9, 2011

Minutes from February 9, 2011 Executive Committee Meeting were not presented.

5. FINANCE

5.1 Team Managers Meeting-Report

Attendance comprised of 14-15 Team Managers and Governors. Clarification for accessing funds was the major topic covered.

5.2 Update

Director, Finance Don MacLellan has met with the City of Yellowknife. All registration fees less the administration fee has been transferred to the Association.

Work is being done with bookkeeper from McKay to streamline tasks and records

Financial statement will be provided on a monthly basis in time for Executive Committee Meetings

The Association is currently on budget for this season.

It has been identified that there is a need for tracking Bingo/Lottery licenses for the Association. Director, Finance needs to be notified when a bingo application is signed by the President.

Registration balance has been sent to HNWT for the 2010/2011 season.

Clarification on a couple of outstanding items is needed before the determination of surplus amount can be determined.

6. ADMINISTRATION

6.1 Website

No further investigation has been done on alternate Website sources.

Follow up will be made with Webmaster regarding user name and password for current website.

6.2 Affiliated players-BDT

During follow up on registration with HNWT it was determined that BDT affiliated players did not get reported to the Association Registrar. This in turn caused affiliated players not to get reported to Hockey Canada when they should have.

7. SPONSORSHIP AND FUNDRAISING

7.1 Year-end Association awards order

7.2 Update, General

There was no update provided – President, Doug Rankin will follow up with Director, Sponsorship and Fundraising Meta Antolin.

8. SPECIAL EVENTS

8.1 Tournaments

Suggestion to investigate the possibility of mixing division development team players with house league players to travel to Hay River Tournaments.

8.2 Esso Awards

Director, Special Events was not in attendance and there was no update information provided.

9. LEAGUE PROGRAM

9.1 March 14th Update

9.2 Upcoming League Meeting-April 14th

Director, Administration Laramie McKerrall advised that there is currently no meeting room booked for next schedule League Committee meeting as there has been no response regarding an alternate date.

9.3 Criminal Record and Vulnerable Sector Checks

9.4 Initiation Seasonal Program

9.5 General Update

Governor's have inquired about the possibility of a coach evaluation. The Executive Committee members present agreed that some investigation work would need to be done before an evaluation process be put in place.

League Program items 9.1, 9.3, and 9.4 were not discussed as the Director, League Programs was not in attendance and no update report was provided.

10. DEVELOPMENT TEAMS

10.1 Perceived elitism. Concerns raised by Governors.

The Executive Committee agreed that Director, Development Teams follow up with Governors so concerns can be communicated to coaches and work with them to resolve raised concerns.

10.2 Tracking of team funds.

Director, Finance Don MacLellan is working with Governors and Team Managers.

10.3 PDT 7:30 AM practices.

Meeting was held with parents and coaches. Alternate ice slots will be sourced as they come available.

10.4 General Update

10.5 Tracking Affiliates

Email was sent March 1st, 2011 regarding the tracking of Development Team Affiliates – there has been no response from Director, Development Teams.

Development Team items 10.1, 10.2, 10.3, 10.4 were not discussed as the Director, Development Teams was not in attendance. Items 10.1, 10.2 and 10.3 were carried forward from previous Executive Committee Meeting.

11. DEVELOPMENT PROGRAMS

11.1 Update General

Development Program items were not discussed as the Director, Development Programs was not in attendance.

12. Reservation of City Facilities Policy violation

It has been brought to the Executive Committee's attention that the Reservation of City Facilities for ice is not being followed. President, Doug Rankin will follow up on this matter.

13. BANTAM DEVELOPMENT TEAM 2009/10

An inquiry has been made with a Registered Psychologist to courses available as outlined in the Discipline Committee Report.

14. MIDGET DEVELOPMENT TEAM 2009/10

HNWT Hearing of appeal is scheduled for the weekend of March 18th.

15. Policy Reviews

15.1 Tournament Planning Guide

15.2 Position Descriptions

15.3 Affiliated Players

15.4 Development Teams

Copies of Position Descriptions, Affiliated Players and Development Teams was distributed to Executive Committee Members in attendance for review.

16. AWG Regionals

It is Yellowknife Minor Hockey Association's responsibility to host the AWG regional trials, but also our choice of when to hold them.

Due to the lack of quorum an email vote will be sent out to determine whether the AWG Regional Trials be held before the end of this season or early next fall.

17. POLICIES

17.1 Policy Statements

- Photographs of Players and Teams
- Reservation of City Facilities
- Players Movement Policy
- Planning Guide – tournaments
- Disbursement of Surplus Operating Funds

These statements have been approved; however, these and perhaps other policy statements are not on the website.

17.2 New Policies for Consideration and Policy Revisions External Communications (to include use of logos).

It was agreed that a statement should be prepared but a limited amount of work has been done to date due to other program demands. We recently had a call from the media looking for details on an existing complaint. How much of these issues should be disclosed?

Others:

Special Events (revisions)

Add skating abilities to Initiation i.e. Shawn

Junior and Senior Tournaments Application (revisions)

Development Coach Selection (revisions) Colleen/Greg

Development Coach Application (revisions) Don

Executive Position Descriptions (revisions or confirmations) All Executive Committee Members

Development Player Selection: Eligible Players (revisions) Kevin

Development Player Selection: Player Distribution (revisions) Kevin

Affiliated Players: Fees for affiliates (maybe the registration policy). Number of affiliates.

Registration Policy Laramie

Lottery Meta

18. OTHER BUSINESS

19. NEXT MEETING-April 21st, 2010 PSAV 7:00-10:00 PM

20. ADJOURNMENT

Meeting was adjourned at 9:43 pm

Moved: Don MacLellan

Seconded: Kevin McCormick

All in favour

Prepared by: Laramie McKerrall
Approved: April 21, 2011