

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

EXECUTIVE COMMITTEE MEETING

Meeting Minutes

When: May 19th, 2011 @ 7:00 pm

Where: PSAV Room - Multiplex

1. INTRODUCTIONS

In Attendance: Doug Rankin, Laramie McKerrall, Colleen Zorn, Don MacLellan, and Sandra Piro

Regrets: Meta Antolin, Kevin McCormick, Shawn Young, and Greg Hopf

2. REVIEW OF AGENDA

Motion: To approve agenda as presented

Moved: Colleen Zorn

Seconded: Sandra Piro

All in favour

3. CONFLICT OF INTEREST

No conflict of interest issues were declared

4. REVIEW OF PAST MINUTES

4.1 Executive Meeting of April 21, 2011

Motion: To approve April 21, 2011 minutes as presented

Moved: Colleen Zorn

Seconded: Don MacLellan

All in favour

5. Email Minutes

5.1 None for this period

6. FINANCE

6.1 Fee Structure for 2011/12

The fee structure for 2011/12 season has to be ready for the AGM

Motion: To add affiliate player's fee to the Association fee structure.

Moved: Colleen Zorn

Seconded: Sandra Piro

All in favour

6.2 New Registration System

After meeting with the City of Yellowknife, Director, Finance Don MacLellan does not feel that there is a need to look at a new system for registration. The administration fee charged by the City of Yellowknife is not out of line.

6.3 Update

Travel Subsidies have been paid out to all divisions

Initiation Division submitted a late invoice for timekeeping. Director, Finance Don MacLellan will follow up as all monies for that division has already been allocated.

There are a couple of outstanding invoices for Year end trophies and Sponsor Plaques.

7. ADMINISTRATION

7.1 Website – New System

Director, Finance Don MacLellan sat in on web demo (20 minutes) from Goaline. Annual cost for this Website is \$750.00 per year.

7.2 New Executive Committee

The Executive Committee Members have identified the need to the New Executive Committee to start working on the planning of the new season immediately after the AGM.

7.3 Executive Committee Meeting – post AGM

It was agreed that the first Executive Committee Meeting post AGM should be scheduled for Thursday, June 23rd. Director, Administration Laramie McKerrall will book a meeting room.

7.4 Meeting Schedule for 2011/12 Season

The Executive Committee felt that it would be good to identify dates and facilities for Executive Committee Meetings, League Meetings, Tournament Panning, Awards Selection, Awards Ceremony, and AGM. A tentative schedule will be drawn up and submitted to the City of Yellowknife for facility bookings for the upcoming season.

8. SPONSORSHIP AND FUNDRAISING

8.1 Thank You Ad

Director Sponsorship and Fundraising, Meta Antolin is compiling information for the full page ad that the Association runs.

8.2 Awards (Trophies)

We are still waiting for a couple of Association player awards and the Sponsor plaques will be finalized in the next week. All will be distributed once they are received.

8.3 Fundraising Lottery

Director, Sponsorship and Fundraising Meta Antolin has a few suggestions for Annual Association Lottery. The Executive Committee members suggested that a meeting would be beneficial to help with the organization of this event.

9. SPECIAL EVENTS

9.1 Awards Ceremony—Debrief

This event was well attend this season. Some comments received back from the membership is that the slideshow was too long. One suggestion is to drop pictures from the Initiation and Novice Divisions.

It has also been suggested that a nomination form be prepared for next season.

It has also been identified that there is a need to put a process in place for the nominations for the Clinton Talbot award.

The Executive Committee has also agreed for the need to review the planning guide and policy for this event,

10. LEAGUE PROGRAM

10.1 May 12th League Meeting

-Coaches Evaluations requested by Governors

Motion: To defer request from Governors regarding coach evaluations for this season

Move: Don MacLellan

Second:

Motion Failed

Motion: To scrap coach evaluation process for Association coaches.

Move: Sandra Piro

Second: Colleen Zorn

All in Favour

-Request Coaches Applications ASAP

The Executive Committee identified the need for the Coaches Application form to be updated with current information before a call for coaches be sent out.

-Coaches Binders

Peewee Co-Governor, Kathy Yurris is preparing a binder for Coaches

-Governors Binders

Peewee Co-Governor, Kathy Yurris is preparing a binder for Governors

-Returning Governors for 2011/12

Irene Golchert and Kathy Yurris have indicated that they would like to return as Governors in 2011/12

-Andrew Traynor wishes to run a summer camp with paid local coaches 4 or 6 hours

Motion: Yellowknife Minor Hockey Association will subsidize and pay local coaches for summer camp Andrew Traynor is willing to organize.

Move: Don MacLellan

Second:

Motion Failed

-Development Teams: name change requested

The Executive Committee agreed that there is no need to look at a name change for Development Teams.

-Development Teams perceived elitism: Executive requested to be proactive

The Executive Committee members agreed that Directors of League Programs, Development Teams and Governor's position descriptions be reviewed and updated to ensure that there is proper communication to players and coaches about proper conduct and the use of "Fair Play" pledges.

-Request for non-contact in Atom Development Team games

Motion: To have non contact in Atom Development team games.

Moved: Colleen Zorn

Seconded:

Motion Failed

-Head Injury Policy (Checklist)

Atom Governor, Jodi Hayward would like to see a Head Injury Policy and has offered to draft a policy for the Association.

-Initiation Governor, Andrew Traynor: Shorter Evaluation period

The Executive Committee agreed that evaluations are already being done in a very short period of time and minimal ice sessions.

11. DEVELOPMENT TEAMS

11.1 General Update

Nothing to report

12. DEVELOPMENT PROGRAMS

12.1 Update General

Nothing to report

13. BANTAM DEVELOPMENT TEAM 2009/10

The Executive Committee members agreed that it is still necessary to follow up on the inquiry made with a Registered Psychologist as to what courses are available as outlined in the Discipline Committee Report.

14. Arctic Winter Games

14.1 Territorial Trails Schedule

AWG Territorial Trials are tentatively scheduled for January 2012.

14.2 Hockey NWT Exemptions for AAA

There seems to be conflicting information regarding this. Yellowknife Minor Hockey Association is waiting for it to be sorted out so that we do not misinform or misstep.

15. Annual Ice Booking

15.1 Users Group Meeting May 18th

President, Doug Rankin attending Ice User Group Meeting held by the City of Yellowknife. There were minimal ice conflicts with other users and the Association received sufficient ice allocation to run it's programs for the upcoming season. A final review still needs to be done once the City had sent out the final version of ice allocations to user groups.

16. AGM June 22nd 7:00 PM St Pats RM 230

16.1 Program Reports

The Executive Committee members agreed that one report from the President would meet the needs of reporting the Association's season to membership at the AGM.

16.2 Agenda Items

AGM announcement has been sent out to membership and Newspaper announcement will be in May 20th newspaper. Announcement also requested members to send any new business items in writing to the President fifteen (15) days prior to the meeting.

16.3 Draw for free player registration for the 2011/12 season at the AGM

Motion: Draw for free player registration for the 2011/12 season at the AGM

Moved: Colleen Zorn

Seconded: Sandra Piro

All inFavour

17. POLICIES

17.1 Policy Statements

- Photographs of Players and Teams
- Reservation of City Facilities
- Players Movement Policy
- Planning Guide – tournaments
- Disbursement of Surplus Operating Funds
- Position Descriptions

These statements have been approved; however, these and perhaps other policy statements are not on the website.

17.2 New Policies for Consideration and Policy Revisions External Communications (to include use of logos).

It was agreed that a statement should be prepared but a limited amount of work has been done to date due to other program demands. We recently had a call from the media looking for details on an existing complaint. How much of these issues should be disclosed?

Others:

Initiation Seasonal Plan: and possibly include skating abilities

Novice Seasonal Plan

Action: Shawn

Development Coach Selection (revisions)

Development Coach Application (revisions)

Action: Colleen/Greg

Disciplinary Issues: see HNWT Committee recommendations

Affiliated Players: Fees for affiliates (maybe the registration policy).

Action: All

Development Player Selection: Eligible Players (revisions)
Development Player Selection: Player Distribution (revisions).

Action: Kevin/All

Registration Policy

Action: Laramie

Special Events (revisions)
Junior and Senior Tournaments Application (revisions)

Action: Doug

Statement on allowing kids to play
-Communications (memo of)

Action: Kevin

18. OTHER BUSINESS

19. NEXT MEETING-June 8th, 2011 To be confirmed

20. ADJOURNMENT

Meeting was adjourned at 10:04 pm

Moved: Colleen Zorn

Seconded: Sandra Piro

All in favour

Prepared by: Laramie McKerrall
Approved: June 27, 2011