

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

EXECUTIVE COMMITTEE

Meeting Minutes

When: 06 December, 2007 @ 7:15 pm

Where: Zorn Household (10 Ballantyne Court)

In Attendance: Kevin McCormick, Nick Lawson, Alan Denroche, Kim Schofield, Colleen Zorn, Gary Burt and Laramie McKerrall

Regrets: Rod Tordoff

1.0 INTRODUCTIONS

2.0 REVIEW OF AGENDA

Motion: To approve agenda

Moved: Alan Denroche

Seconded: Kim Schofield

All in favour

3.0 REVIEW OF PAST MINUTES

Motion: To accept the minutes

Moved: Gary Burt

Seconded: Colleen Zorn

All in favour

4.0 POLICIES

The following policies had been approved by e-mail vote and were tabled for formal approval.

4.1 Supervisory Responsibilities for Coaches

4.2 Registration with Hockey NWT

4.3 Insurance Claims

4.4 Mixed-Gender Dressing Rooms

4.5 Team Travel

4.6 Tournament Sanction

Motion: To approve the policies as presented.

Moved: Kim Schofield

Seconded: Alan Denroche

All in favour

The following policy had been previously reviewed by the Executive but had undergone some amendments. It was tabled for formal approval.

4.7 Fundraising

Motion: To approve the policy as presented and post on the website.

Moved: Alan Denroche

Seconded: Kim Schofield
All in favour

4.8 Annual Awards

A decision was deferred

5.0 LEAGUE PROGRAM

5.1 Registration with Hockey NWT

Colleen Zorn to follow-up with Governors to ensure information is sent to YKMHA Registrar (Mike Payne) as soon as possible.

5.2 Kraft Hockeyville

Due to the short notice and many other factors the Association is unable to commit to this endeavor and the City will be advised.

Action: Kevin

5.3 Scheduler

Colleen Zorn to follow up with interested Association member.

5.4 Players moving up

A request for a player to move up a division was brought forward. The Executive Committee decided that, for a variety of reasons, for the player to remain in his present division.

6.0 DEVELOPMENT PROGRAM

The Pee wee/Bantam development program will not be run for this season. Players that registered for these programs will be refunded accordingly.

6.1 Long-term Development Plan (Rod)

Rod Tordoff was unable to attend meeting. Kevin McCormick will follow-up on.

6.2 Coach Development Plan (Kevin)

No further input has been received from Association coaches.

7.0 DEVELOPMENT TEAMS

Rod was unavailable to provide a status report for the Pee wee and Bantam Development Teams.

7.1 Female Development Team

A proposed season plan is being considered and will likely go forward.

8.0 SPECIAL EVENTS

Nick Lawson provided status reports on the following:

8.1 Esso Fun Days

Information has been distributed regarding this event. Nick will follow up.

8.2 Association Tournaments

Nick Lawson will distribute tournament Guidelines to Association Governors.

9.0 ADMINISTRATION

Laramie McKerrall provided status reports on the following:

9.1 Changes to the Website

Updates are being posted as quickly as possible

9.2 Disposal of Old Uniforms

Several sets (various degrees of completeness) of old uniforms are in inventory. Some sets will be considered for disposal. The next steps are:

- 1) A review of the inventory of uniforms to identify the sets (if any) that could be eliminated.
- 2) Determine a suitable sale price and terms of sale (only sets; no individual uniforms?)
- 3) Advertise the sale of the uniforms on the website so that all members may have an opportunity to purchase.

10.0 FINANCE

10.1 Association Budget

Discussion was deferred.

10.2 Tax Receipts

Kim Schofield is working with an accountant and the City of Yellowknife regarding the issuing of receipts.

11.0 SPONSORSHIP AND FUNDRAISING

11.1 Air Travel

A draft agreement with Canadian North is presently under review.

11.2 Bookkeeping Service

A draft agreement with MacKay LLP is presently under review.

11.3 Team Sponsors

Letters of request were sent to all League and development team sponsors in late summer. A number have responded positively but we are still waiting for responses from a number of sponsors. A second follow-up will be done in writing and if needed a third will be done with a phone call.

11.4 Raffle of Canadian North Tickets

Plans are underway to hold another raffle draw.

11.5 Tournament Sponsorship

Under review

11.6 Canadian North Sign in Shorty Brown Arena

As part of the sponsorship agreement with Canadian North, YKMHA will pay to the Facilities for Kids the advertising costs of the sign for 10 years, Canadian North to purchase the signboard. Facilities for Kids and the City of Yellowknife will be responsible for the installation of the sign.

11.7 Special Announcement – Donation of Puck Shooting Machines

This is an outstanding commitment of the Association.

Action: Gary

12.0 ORGANIZATIONAL ISSUES

12.1 Program Options – Member Survey

A statement will be posted on the Website and a distribution e-mail to be sent out to Association members regarding survey.

12.2 Organizational Structure

The following tasks will be undertaken:

- 1) Expand the governance page on the website to include the position descriptions under each standing committee.

Action: Kevin/Laramie

- 2) Complete the remaining position descriptions.

Action: Kevin

- 3) Amend the Bylaw to reflect the new committee structure and address other shortcomings.

Action: Kevin

13.0 OTHER

Committee of the Whole meeting for December cancelled.

14-0 NEXT MEETING

It is proposed that the next Executive Committee meeting be held on 10 January 2008 (location to be determined).

15.0 ADJOURNAMENT

Meeting was adjourned at 10:00pm

Moved: Kim Schofield

Seconded: Laramie McKerrall

All in favour.

Prepared by: Laramie McKerrall
Approved: January 10, 2008