

# YELLOWKNIFE MINOR HOCKEY ASSOCIATION

## EXECUTIVE COMMITTEE

### Meeting Minutes

When: 18 September, 2008 @ 7:00 pm

Where: 5010 Finlayson Drive

#### 1.0 INTRODUCTIONS

In Attendance: Kevin McCormick , Marlene Nilson, Kim Schofield and Laramie McKerrall

Regrets: Colleen Zorn, Laurie Bembridge

#### 2.0 REVIEW OF AGENDA

**Motion:** To approve agenda with amendments

**Moved:** Marlene Nilson

**Seconded:** Kim Schofield

**All in favour**

#### 3.0 REVIEW OF PAST MINUTES

**Motion:** To approve the minutes with amendments

**Moved:** Kim Schofield

**Seconded:** Marlene Nilson

**All in favour**

#### 4.0 POLICIES

4.1 Development Teams

4.2 Midget Hockey

**Motion:** To approve the above policies as presented and post on website.

**Moved:** Marlene Nilson

**Seconded:** Kim Schofield

**All in favour**

4.3 Helmets on Coaches

Hockey North's policy is that all coaches and other on-ice personnel must wear helmets. Kevin and Kim will seek background information on this issue before preparing a formal statement.

#### 5.0 LEAGUE PROGRAM

5.1 Status of Coaches

A summary report from Colleen Zorn advised that the majority of coaches are in place for all divisions.

5.2 Status of Uniforms and Patches

All of the uniforms are ready.

5.3 Alternate Approach to Divisional Program

Kevin provided a brief report on the alternate approach to divisional programming. Sheldon Jacobs (Atom Governor) is planning a meeting with the Atom coaches.

#### 5.4 Mouth Guards

A reminder will be sent out to Coaches to remind players that mouth guards are compulsory.

#### 5.5 Bantam Goaltenders

The executive committee discussed the fact that the Bantam Division has a surplus of goaltenders. Options include:

- 1) determining if there are openings in the Pee wee division for some goaltenders to play down.
- 2) creating a roster for some goaltenders to play up at the Midget level (assuming that there is a full complement of Midget goaltenders – to be confirmed)
- 3) creating a roster for some goaltenders to play up at the Rec level as needs arise.

#### 5.6 Player Selection for Midget Teams

There is concern that the player evaluation process for the Midget division be objective and transparent in light of the Bantam players that may wish to play up. As the Bantam division has a limited number of registrants, every Bantam player that plays up will be lost from the Bantam division. The Executive Committee decided that:

- 1) at least one independent observer is asked to participate in the player evaluation process.
- 2) Colleen should also attend the team selection process to ensure that it follows due process.

### 6.0 DEVELOPMENT PROGRAM

#### 6.1 Coach Development Plan

The background information has been completed and Kevin has spoken to Dave Grundy (HNWT Technical Director) about organizing coach clinics.

A list of coaches and a summary of their formal training should be completed by 05 October.

#### 6.2 Skater Development Camp

Kevin McCormick provided a brief report further investigation is needed to determine the content of the program and prospective instructors.

#### 6.3 Goaltender Development Clinic (Kevin)

No report provided at this time

#### 6.4 On-ice Official Development

A draft agreement with the Referee Association has been approved.

### 7.0 DEVELOPMENT TEAMS

#### 7.1 Development Team Coaches

Kim Schofield provided a brief summary report regarding development team coaches. Development Team Coaches are in place for the required divisions

## 7.2 Carry-over of Bantam Development Team Funds (Marlene)

A request was received from Bantam coach. The financial statements must be reviewed before a decision is made.

## 7.3 Development Team Uniforms

A request has been received to obtain Development Team uniforms. The Executive supports light and dark uniforms for each development team. Sponsorship for the development teams will be solicited before making a decision on the uniforms.

## 7.4 Midget Development Team Ice Time

Midget Development Team will have one ice slot per week. The schedule will alternate between practice one week and a game the next week.

## 8.0 SPECIAL EVENTS

### 8.1 State of Association Awards

Approximately 25 plaques are currently being inscribed according to the format which was shared with the Executive. A number of "blanks" remain to be filled on the remaining plaques.

It was decided that the trophies for special awards will be maintained but supplemented by a plaque with the names of all of the award winners.

Options for displaying the plaques and trophies will be discussed with the City.

### 9.3 Esso Fun Day/ Female Hockey Clinic

All the planning seems to be in place but the event needs to be actively advertised among the Initiation and Novice divisions and within the adult female league.

Need to confirm if the advertising is free.

### 9.4 Chevy Safe and Fun Day

Kim Schofield reported that plans were in place.

### 9.5 Tournament Dates

The Association tournaments are scheduled for:

13-15 February: Peewee, Bantam and Midget

29 Feb. – 01 March: Initiation, Novice and Atom

A review of high school events suggested that the above-noted scheduling will result in the fewest conflicts. A notice will be put in Up Here magazine

## 10.0 ADMINISTRATION

### 10.1 League Schedule

League schedules will be developed when the list of division ice times is received from Brian Kelln the program manager from the City of Yellowknife.

## 10.2 Registration

The current registration lists were distributed yesterday.

## 10.3 Contact List on Website

Governors should submit full contact information for the coaches, to Laramie, so that it can be added to the Association contact list and posted on the Website

## 11.0 FINANCE

### 11.1 Financial Variance Report

Marlene Nilson reported that the appropriate format of the report remains to be determined.

### 11.2 Surplus Operating Funds

Marlene Nilson reported that she has met with Janet Toner but feels that a further meeting with Janet Toner and Kim Schofield is in order to determine the what surplus remains.

## 12.0 SPONSORSHIP AND FUNDRAISING

### 12.1 Team Sponsors

A summary of team sponsors for this year has been prepared. The Executive Committee agreed the need to confirm the commitments of each sponsor. The Executive Committee agreed that we would try to seek team sponsors for the development teams and for division tournaments.

### 12.2 Canadian North Agreement

The Agreement with Canadian North is still under review – there are some proposed language changes with respect to free trips between Edmonton and Yellowknife.

### 12.3 MacKay LLP Agreement

Marlene Nilson reported that the agreement with MacKay LLP has been signed

### 12.4 Canadian North Sponsorship of Tournaments

Kevin McCormick advised that we are awaiting confirmation from Canadian North.

### 12.5 Planning for Annual Lottery

The Executive Committee agreed that the draw date will be 12 December, 2008.  
It was determined that we need to complete the following items:

- 1) Apply for Lottery License
- 2) Determine Prizes
- 3) Order Tickets

## 13.0 ORGANIZATIONAL ISSUES

### 13.1 Executive Committee Positions

The positions of Director Development Programs and Director Special Events remain open.

The Executive Committee agreed there is a need to identify potential candidates.

### 13.2 Committee Co-chairs

Directors assumed the following committee co-chair roles:

Finance:	Kim
League:	Kevin
Fundraising:	Colleen
Administration:	-
Development Teams:	Laurie
Special Events:	Marlene

### 13.3 Annual Work Plan

A draft work plan was tabled for review. Executive Committee members should identify additional tasks and deadlines as appropriate.

### 13.4 HNWT AGM

Hockey NWT AGM is now scheduled for 20-21 September in Hay River. Kevin McCormick will attend. Mike Payne will get training in YK.

## 14.0 OTHER BUSINESS

### 14.1 Travel for Chevy Safe & Fun draw winner

The Executive Committee discussed the possibility of providing the winner of the Chevy Safe & Fun draw with a Canadian North sponsored airline ticket. It was agreed that the Executive Committee will need to seek support from Canadian North.

## 15.0 NEXT MEETINGS

Future scheduled meetings are:

#### 1) League Program Committee

Will be scheduled for the second Thursday of every month

#### 2) Executive Committee

Will be scheduled for the third Thursday of every month

## 16.0 ADJOURNMENT

Meeting was adjourned at 10:15pm

**Moved:** Laramie McKerrall

**Seconded:** Marlene Nilson

**All in favour**

**Prepared by: Laramie McKerrall**  
**Approved: October 16, 2008**