

# YELLOWKNIFE MINOR HOCKEY ASSOCIATION

## DETERMINATION OF ANNUAL FEES

Approved: 16 July 2009

### 1.0 INTRODUCTION:

The Executive Committee is committed to meeting the needs of Association members in a transparent and cost-effective manner. This statement is intended to describe:

- The principles which guide the determination of annual program fees;
- The scope of current Association programs;
- The approximate annual costs associated with the delivery of each program; and
- Additional factors which influence the determination of annual registration fees.

### 2.0 SCOPE

This statement applies to all programs which are administered by the Association. It includes league play, development programs, development teams, tournaments and playoffs. It does not apply to Arctic Winter Games or Canada Winter Games programs which occur outside the Association's purview.

### 3.0 DEFINITIONS

"development program" refers to special weekly sessions available to players who wish to develop their individual skills of skating, passing, shooting etc. These programs are not available to players on the development teams unless the programs are not fully subscribed.

"development team" refers to the players selected from a particular division to play in more advanced competition. Players must try-out for the development teams.

"session" refers to either a scheduled practice or game.

### 4.0 GUIDING PRINCIPLES

The determination of annual fees is guided by the following principles:

**Players first:** league play is the foundation of the Association. The Association will strive to maintain registration fees at a level which will maximize player participation.

**Equity:** all registrants are expected to contribute toward the common costs (insurance, registration, etc) of the Association.

**User Pay:** some players may wish to participate in development programs in addition to the league program. Those participants will be expected to contribute to the cost of the additional programs. Registrants for league programs are not expected to subsidize the costs of development programs. However, as the cost of the league program varies by division, annual fees will vary accordingly.

**Transparency:** The rationale for the Association fee structure will be made available to all members.

**Predictability:** The cost of programs will change from time to time in response to program changes or cost increases (e.g. ice fees or referee fees) which are beyond the control of the Association. In some cases, the

Association has entered into multi-year agreements which are renegotiated from time to time. Members will be provided with advance notice of potential changes in the annual fees, where possible.

**Probity:** the Association must strive to contain registration fees while retaining sufficient resources to maintain the financial health of the Association including unanticipated costs that might arise from time to time.

#### 4.0 PLANNING ASSUMPTIONS

Annual operating costs are comprised of two elements – common overhead costs which apply to all members and specific costs associated with particular divisions and/or programs. Annual fees have been determined on the basis of the following assumptions.

- The annual season extends for 26 weeks.
- Total registrants in the Association = 350 players.
- The size of league and/or development teams average 15 players but is influenced by the total number of players in the Division. As per Association policy the overall number of players in a division is divided equally among all of the age-appropriate teams – league and development.

#### 5.0 COMMON OVERHEAD COSTS

##### 5.1 Registration

The Association has entered into an agreement with the City of Yellowknife to administer player registration on behalf of the Association. The cost of registration is five percent of the overall registration fee.

##### 5.2 Player Insurance

All players must be registered with Hockey Canada through Hockey NWT. Part of this fee is allocated for insurance coverage under its national insurance plan. Players, who are not properly registered with Hockey NWT and Hockey Canada, may not participate in any Hockey Canada sanctioned event. Registration fees are \$40 per participant.

Equipment and Uniform Team uniforms must be replaced about every five years and socks for all teams are replaced every year.

Generally, the cost of replacement uniforms is covered by a sponsor. When jersey sets become incomplete, the Association must replace them. A minimum order of 6 jerseys is required with the local retailer, and logos must be added to match the set. The Association purchases a new set of socks for each player yearly which costs approximately \$15 per player.

The Association also provides goaltender equipment, upon request, for players in the Initiation, Novice and Atom divisions and provides pucks and other practice equipment for all teams. The cost of equipment (all types) replacement is approximately ten thousand dollars per year.

##### 5.3 Bookkeeping

The Association contracts for book keeping services which cost about five thousand dollars per year.

##### 5.4 Advertising

Advertising with respect to annual registration, the Annual General Meeting, special events and recognition for sponsors and volunteers costs about four thousand dollars per year.

#### 5.5 Annual Awards Ceremony

The annual awards ceremony costs approximately three thousand dollars for trophies, room rental and other associated costs.

#### 5.6 Office and Administration Expense:

Costs include room rental for Executive Committee and Standing Committee meetings, office supplies, interest and bank fees and other related costs. These expenses cost approximately five thousand dollars per year.

#### 5.7 Registration for Team and Association Officials

Coaches, parent helpers and Executive Committee members must also be registered with Hockey Canada through Hockey NWT. Coaches, parent helpers and officials who are not properly registered may not participate in any Hockey Canada sanctioned event. Registration fees for coaches, officials and Executive members are \$40 per participant and \$25 for parent helpers. The total annual cost of registration is approximately three thousand dollars.

#### 5.8 Coach/Player Development

The cost of coach development and certification is a centralized cost because it benefits all players in the league. These costs are approximately ten thousand dollars per year. The Association is eligible for development funds from Hockey NWT but these funds are not always available and cannot be guaranteed.

The annual common overhead costs per player are as follows:

| Item                            | Total Cost (\$) | Cost per Player (\$) |
|---------------------------------|-----------------|----------------------|
| Player Registration             | N/A             | 24                   |
| Player Insurance                | N/A             | 40                   |
| Equipment/Uniform Replacement   | 10,000          | 27                   |
| Bookkeeping/Accounting Services | 5,000           | 14                   |
| Administrative Costs            | 12,000          | 33                   |
| Coach and Official Registration | 3,000           | 8                    |
| Coach/Player Development        | 10,000          | 28                   |
| Total:                          |                 | 174                  |

### 6.0 ASSOCIATION PROGRAMS

The overall Association program consists of three elements: league play, development programs to enhance individual skills and development teams which focus on advanced team play. The primary costs of these programs (in addition to the common overhead costs) are ice rental and on-ice officials. The Association pays approximately \$73/hour for ice time (includes GST).

The Yellowknife Referees' Association endeavors to provide certified on-ice officials according to standards which have been established by the Association. Certified officials are a key element of the Association Program as Hockey Canada insurance is invalidated if certified officials are not presiding at a game. The Association compensates on-ice officials according to a fee schedule which has been established between the two associations (Appendix 1).

The program elements are divided, as appropriate, into age-specific divisions. The approximate cost/player by program and division is as follows:

### 6.1 League and Development Programs

The cost of **ice rental** is as follows:

| <b>Division</b> | <b>Number of Sessions per Week</b> | <b>Number of Hours per Week</b> | <b>Number of Hours per Year</b> | <b>Cost per Player (\$)</b> |
|-----------------|------------------------------------|---------------------------------|---------------------------------|-----------------------------|
| Initiation      | 3                                  | 3.0                             | 78                              | 190                         |
| Initiation Dev  | 3                                  | 3.0                             | 78                              | 190                         |
| Novice          | 3                                  | 3.0                             | 78                              | 190                         |
| Novice Dev      | 3                                  | 4.5                             | 117                             | 285                         |
| Atom            | 3                                  | 4.5                             | 117                             | 285                         |
| Atom Dev        | 3                                  | 4.5                             | 117                             | 285                         |
| Peewee          | 3                                  | 4.5                             | 117                             | 285                         |
| Peewee Dev      | 4                                  | 6.0                             | 156                             | 380                         |
| Bantam          | 3                                  | 4.5                             | 117                             | 285                         |
| Bantam Dev      | 4                                  | 6.0                             | 156                             | 380                         |
| Midget          | 3                                  | 4.5                             | 117                             | 285                         |
| Midget Dev      | 4                                  | 6.0                             | 156                             | 380                         |

The cost of **on-ice officials** is as follows:

| <b>Division</b> | <b>Number of Games</b> | <b>Number of Officials</b> | <b>Cost Per Game</b> | <b>Cost per Player</b> |
|-----------------|------------------------|----------------------------|----------------------|------------------------|
| Initiation      | N/A                    | N/A                        | N/A                  | 0                      |
| Novice          | 26                     | 1                          | 19                   | 15                     |
| Atom            | 39                     | 2                          | 37 x 2               | 48                     |
| Peewee          | 39                     | 2                          | 44 x 2               | 57                     |
| Bantam          | 39                     | 2                          | 54 x 2               | 70                     |
| Midget          | 39                     | 2                          | 85 x 2               | 110                    |

**Annual registration fees** reflect a portion of the Association common overhead costs plus the division-specific costs as follows:

| <b>Division</b> | <b>Common Overhead Costs (\$)</b> | <b>Cost of Ice Rentals (\$)</b> | <b>Cost of On-ice Officials (\$)</b> | <b>Total Cost per Player (\$)</b> |
|-----------------|-----------------------------------|---------------------------------|--------------------------------------|-----------------------------------|
| Initiation      | 174                               | 190                             | N/A                                  | 364                               |
| Initiation Dev  | 174                               | 190                             | 15                                   | 379                               |
| Novice          | 174                               | 190                             | 15                                   | 379                               |
| Novice Dev      | 174                               | 285                             | 48                                   | 507                               |
| Atom            | 174                               | 285                             | 48                                   | 507                               |
| Atom Dev        | 174                               | 285                             | 57                                   | 516                               |
| Peewee          | 174                               | 285                             | 57                                   | 516                               |
| Peewee Dev      | 174                               | 380                             | 70                                   | 624                               |
| Bantam          | 174                               | 285                             | 70                                   | 529                               |
| Bantam Dev      | 174                               | 380                             | 110                                  | 664                               |
| Midget          | 174                               | 285                             | 110                                  | 569                               |
| Midget Dev      | 174                               | 380                             | 110                                  | 664                               |

- Initiation Division 2009-2010 did not field a development team.

## 6.2 Development Program

The cost of **ice rental** and instructor fees is as follows:

| <b>Program</b> | <b>Number of Sessions per Week</b> | <b>Number of Hours per Week</b> | <b>Number of Hours per Year</b> | <b>Cost per Player (\$)</b> | <b>Registration Fee (\$)</b> | <b>Instructor Fee</b> | <b>Total Cost per Player (\$)</b> |
|----------------|------------------------------------|---------------------------------|---------------------------------|-----------------------------|------------------------------|-----------------------|-----------------------------------|
| Novice/Atom    | 1                                  | 1.5                             | 39                              | 142                         | 8                            | 15                    | 165                               |
| Atom/Peewee    | 1                                  | 1.5                             | 39                              | 142                         | 8                            | 15                    | 165                               |

Although the fee structure is based on the principle of “user pay,” it has been accepted practice that the goaltender clinic is free of charge for participating players. This decision was based on the following considerations:

- Goaltenders get comparatively little directed skill development through League or Development teams, despite paying the full registration fee.
- The fees for a goaltender would be unduly high if they were required to pay for both the registration fees for both the clinic and the development team.

## 7.0 ADDITIONAL CONSIDERATIONS

The following factors were also considered in the determination of the fee structure.

- The Association must strive to contain registration fees while retaining sufficient resources to maintain the financial health of the Association including unanticipated costs that might arise from time to time. Also, annual fees should be relatively predictable from year to year. Accordingly, the Association fees include a modest precautionary increment in addition to the fees documented above.
- The number of registrants cannot be accurately predicted and are not always consistent from year to year. The fees must reflect this uncertainty.

- According to the Association bylaw (s. 4.9) the registration fees for membership shall be determined only at the Annual General Meeting or a Special General Meeting. Updated. Registration fees refer to the annual fees for league play.
- Fees for the development program and development teams may be set, from time to time, by the Executive Committee.
- As female players will have access to the same programs as other players, registration fees will be the same for all players who participate in a particular division or program
- The cost of on-ice officials has increased modestly over past years.
- It is projected that ice rental fees will increase by 3% for the 2010/11 hockey season in addition to the same increase the year before.
- Late registration creates numerous planning challenges. It can be difficult to determine the number of teams, the number of ice times and the final schedule until the majority of players have registered. It is proposed that an additional fee be charged for late registration as an inducement to register early.

## 8.0 ANNUAL FEE STRUCTURE

The annual fee structure for Association programs will be as follows:

| <b>Division</b>            | <b>Program Registration – July/August (\$)</b> | <b>Program Registration Fee at September 1<sup>st</sup> onward (\$)</b> |
|----------------------------|--|---|
| Initiation                 | 365  | 465   |
| Initiation Dev             | 380  | 480   |
| Novice                     | 380  | 480   |
| Novice Dev                 | 510  | 610   |
| Atom                       | 510  | 610   |
| Atom Dev                   | 520  | 620   |
| Peewee                     | 520  | 620   |
| Peewee Dev                 | 625  | 725   |
| Bantam                     | 530  | 630   |
| Bantam Dev                 | 665  | 765   |
| Midget                     | 570  | 670   |
| Midget Dev                 | 665  | 765   |
| Female Development         | 165  | 165   |
|                            |  |   |
| <b>Skater Development:</b> |  |   |
| Novice / Atom              | 165  | 165   |
| Atom / Peewee              | 165  | 165   |

The above fees reflect the current per-player cost of participating in various divisions and programs. It is possible that the fees will change in coming years and operating costs or programs are modified in response to player needs. The Executive will closely monitor costs over the coming year and present an appropriate resolution at future Annual General Meetings, as required.

Registrants should not expect a rebate of registration fees if all of the above-noted planning assumptions are not met. Any excess operating funds will be returned to the membership as per Association policy.

### Appendix 1. Yellowknife Referee Association Rate Sheet

The following indicates five years' rates for the Yellowknife Referee's Association between the 2005/06 season and the 2010/11 season.

|                          | 2005/06    | 2006/07    | 2007/08    | 2009/10          | 2010/11          |
|--------------------------|------------|------------|------------|------------------|------------------|
| <b>Initiation/Novice</b> |            |            |            |                  |                  |
| 1 Official*              |            |            |            | \$19.50/19.50    | \$19.50/19.50    |
| 2 Officials              |            |            |            | \$13/13          | \$13/13          |
| <b>Atom</b>              |            |            |            |                  |                  |
| 1 Official*              | -          | -          | -          | \$28.00          | \$28.00          |
| 2 Officials              | \$16/16    | \$16/16    | \$17/17    | \$18.50/18.50    | \$18.50/18.50    |
| 3 Officials              | \$20/13/13 | \$20/13/13 | \$22/15/15 |                  |                  |
| <b>Pewee</b>             |            |            |            |                  |                  |
| 1 Official               |            |            |            | \$33.00          | \$33.00          |
| 2 Officials              | \$18/18    | \$18/18    | \$20/20    | \$22/22          | \$22/22          |
| 3 Officials              | \$24/16/16 | \$24/16/16 | \$26/18/18 | \$28/20/20       | \$28/20/20       |
| <b>Bantam</b>            |            |            |            |                  |                  |
| 1 Official               |            |            |            | \$40.50          | \$40.50          |
| 2 Officials              | \$22/22    | \$22/22    | \$25/25    | \$27/27          | \$27/27          |
| 3 Officials              | \$25/18/18 | \$25/18/18 | \$27/20/20 | \$29/21.50/21.50 | \$29/21.50/21.50 |
| <b>Midget/Juvenile</b>   | \$25/\$25  | \$25/\$25  | \$25/\$25  |                  |                  |
| 1 Official               |            |            |            | \$48.00          | \$48.00          |
| 2 Officials              |            |            |            | \$32/32          | \$32/32          |
| 3 Officials              | \$30/20/20 | \$30/20/20 | \$32/22/22 | \$34/24/24       | \$34/24/24       |
| <b>Adult Hockey</b>      |            |            |            |                  |                  |
| 1 Official               |            |            |            | \$63.75          | \$63.75          |
| 2 Officials              | \$39/39    | \$39/39    | \$40/40    | \$42.50/42.50    | \$42.50/42.50    |
| 3 Officials              | \$42/25/25 | \$42/27/27 | \$42/27/27 | \$49/30/30       | \$49/30/30       |
| <b>Senior</b>            | \$60/35/35 | \$60/35/35 | \$60/35/35 | \$69/38/38       | \$69/38/38       |

\* Usually only one official is used.

**Notes:**

- There will be no differentiation between regular league, playoffs or tournaments.
- All travel costs associated with On-ice Officials will be reimbursed as set out in the NWTHA guidelines.
- All Initiation and Novice games are assumed to be one hour long.  
All games in the Atom Division and above as assumed to be 1.5 hours long. Any games in these divisions of one hour or less will be charged at 66% of the rate and any games over 1.5 hours will be charged at 133% of the rate.