

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

PLAYER AND TEAM PHOTOGRAPHS

Approved: 20 May 2010

1.0 INTRODUCTION

It has been an Association custom that player and team photographs are taken each year - usually early in each season. The photographs are intended to serve as a record of each team and a memento for the players and their families. The photographic sessions are intended to have minimal impact on Association programs or the players' families. This statement is intended to address:

- the selection of the photographer(s);
- the scheduling of the photographic sessions; and
- the roles and responsibilities of various Association volunteers.

2.0 SELECTION OF PHOTOGRAPHER(S)

Photographers wishing to take the player and team photographs should indicate their wishes to the Director Administration by 01 September of each year. The photographer's application should include the following information:

- Availability on the projected dates and times for the photographs;
- Amount of time required per team; and
- Cost schedule for the various photography options.

3.0 SCHEDULE OF PHOTOGRAPHY SESSIONS

The photography sessions will be scheduled for the practice times during the third and fourth week of October.

The date and time for each session will be determined by the scheduler who will indicate the designated sessions on the official schedule.

4.0 ROLES AND RESPONSIBILITIES

The roles and responsibilities for various tasks are as follows:

Executive Committee shall be responsible for designating the preferred photographer(s) for the Association.

Scheduler shall be responsible for designating the specific photography sessions for each division and team which shall be identified on the official schedule.

Governors shall be responsible for ensuring that all coaches, players and parents are aware of the designated sessions.

Photographers shall be responsible for collecting payment from the players and parents.