

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

REGISTRATION

POLICIES AND PROCEDURES

Approved: 15 July 2008

1.0 INTRODUCTION

All players must register with the Association before they are eligible to participate in League play or other programs and events. A player may not participate in any Association practice or game until his/her registration has been accepted. A player must register in the League Program before he/she is eligible to register in the Development Program or on a Development Team. Registration is not valid until the appropriate fees have been paid in full. This statement is intended to describe Association policies and procedures with respect to registration.

2.0 PLAYING UP

Some players “played up” in previous years or plan to “play-up” this year. Nevertheless, they should register in the appropriate division according to their age as of 31 December.

3.0 REGISTRATION CUT-OFF

Note that there are defined periods of registration (League Program or Development Teams) and an upper limit on the number of players for the Development Program. Applications will not be considered after the registration deadline as outlined in Section 9 or after the maximum number of players has registered. Players are strongly encouraged to register in the League Program by 15 September so that player evaluation and team selection may proceed as scheduled.

4.0 TERM OF REGISTRATION

Regardless of when one registers before the “cut-off” date in a particular season, membership in the Association must be renewed before the start of play the following season.

5.0 FAIR PLAY PLEDGES

By completing the registration process, the player and parents acknowledge that they have read and accept the Fair Play Pledge for Players and Fair Play Pledge for Parents.

6.0 FINANCIAL ASSISTANCE

Some registrants may be eligible for financial assistance through Kidsport. Registrants should confirm their financial assistance from Kidsport (Gail Nesbitt; T: 669-8326), who will inform the City, before beginning the registration process.

7.0 PLAYER’S PICTURES

The Association may, from time to time, place pictures of players on its website, in its program brochures or in video presentations. By completing the registration process, the player and parents acknowledge that the player’s picture may appear in Association promotional materials. If the parents do not agree with this understanding, they should register their concern with the Registrar (see contacts).

8.0 UNIFORM DEPOSIT

A uniform deposit of one hundred (100) dollars per player may be collected when uniforms are assigned to each league or development team (see policy on Team Uniforms). If collected, the deposit will be returned at the end of the year unless the uniform is lost or significantly damaged.

9.0 ANNUAL FEES

The annual registration fees (as approved at the AGM, June 2008) are as follows:

Programs	Age*	Registration		Fee (\$)	Post 15 Sept. (\$)
		Start	End		
League Program					
Initiation Division	4-6	15/08/07	15/01/08	345	395
Novice Division	7-8	15/08/07	15/01/08	360	410
Atom Division	9-10	15/08/07	15/01/08	475	525
Peewee Division	11-12	15/08/07	15/01/08	480	530
Bantam Division	13-14	15/08/07	15/01/08	495	545
Midget Division ***	15-18	15/08/07	15/01/08	495	545
Development Program					
Novice to Bantam	7-10	15/08/07	First 48 Apps.	160	-
Goaltender	All Ages	15/08/07	First 24 Apps.	N/A	
Development Teams					
Peewee	11-12	15/08/07	01/10/07	200	-
Bantam	13-14	15/08/07	01/10/07	200	-
Midget **	15-18	15/08/07	01/10/07	175	-
Female	13-17	15/08/07	01/10/07	200	-

*as of 31 December. ** Fees are reduced because a sponsor provides the uniforms.

***First year male/female juvenile players will be permitted to play in the Midget Division.

10.0 LATE REGISTRATION

All payers are strongly encouraged to register for the League Program and any supplementary activities before 15 September. Registrations for the League Program after this date will be subject to an additional fee of fifty dollars (as approved at the AGM, June 2008). The fee scale for late registration, as described below, will be based on the regular registration fee plus the surcharge for late registration.

Fees associated with late registration for league and development programs are as follows:

AFTER	PERCENT OF ANNUAL FEE
01 November	90
01 December	70
01 January	50

10.0 REFUNDS

If a player wishes to withdraw from a program, registration fees will be refunded as follows:

BEFORE	PERCENT OF ANNUAL FEE
01 October	90
01 November	70
01 December	60
01 January	50

There will be no refunds after 01 January unless:

- the player is injured and cannot participate in the rest of the season;
- the player is moving out of Yellowknife

Players under suspension by the Association, Hockey NWT, Hockey North or Hockey Canada are not eligible for a refund.

Players wishing to try-out for a Development Team must submit their annual registration fee when applying. The registration fee will be refunded if the player is not successful.

12.0 HOW TO REGISTER

The Association has entered into an agreement with the City of Yellowknife whereby City personnel will administer player registration on behalf of the Association. Players wishing to register in any of the Association programs (see below) must use the following step-wise process.

- 1) Obtain a Personal Identification Number (PIN) and Barcode.

The PIN and Barcode are assigned to each person for their lifetime and are used by the City to ensure the security of each application. A PIN and Barcode may be obtained by contacting the City by e-mail (CS@Yellowknife.ca) or by telephone (920-5634). The PIN and barcode should be kept for future applications. Please allow up to one working day for an e-mail response from the City.

- 2) Method of Payment.

Registration fees may be paid by credit card (VISA, Mastercard) debit card, cash or cheque. Regardless, fees must be paid in full at time of registration.

- 3) If paying by credit or debit card:

You may register by phone (City Hall main reception desk (T: 920-5600) or Community Services reception desk (T: 920-5634)) or via the links below.

- 4) If paying by cash or cheque:

You may register in person at the Multiplex during weekday evening business hours (17:00 hrs to 21:00 hrs). Please contact the Administrative Clerk in the front office of the Multiplex.

or

You may register in person at City Hall (main reception desk or Community Services reception desk) during regular weekday business hours (09:00 hrs to 17:00 hrs).

- 5) Determine the appropriate Division

The registrant's age, as of 31 December, determines the relevant division (see above) for league play.

- 6) On-line Registration

To register on-line, use the following links:

- a) www.yellowknife.ca
- b) Online Services
- c) Program Registration
- d) Programs
- e) Minor Hockey Programs (*to be confirmed with Brian K*)

f) Click on the appropriate categories.

Note: A separate registration is required for each of the following:

- League Program
- Development Program
- Development Team

Each category will include a brief description of the program. . This is preliminary information which is subject to change before the season starts.